

Meeting invitation for faculty meeting on Thursday Oct. 6th at 12:45 in K25

(please note that the meeting room is K25)

AGENDA

- Matters from previous meeting
- For your information:
 - external master students – funding?
 - research evaluation report – publication after Nov. 16th

Topic 1. HSE: working group for a good HSE-culture at our department.

See attached document. Based on feedback from colleagues there is a significant drop in use of personal protective equipment. This underlines our need for a change of attitude wrt HSE. We hope to succeed by involvement of researchers and students in this working group.

Topic 2 Teaching survey

See attached document. In my appraisal interviews teaching is naturally a common topic. Based on these and other discussions I would now like to look into our teaching duties and propose a new plan. Our goal is to make a plan that is fair wrt teaching load and also a plan that ensures robustness. In order to make this plan I have made a small survey (attached) that we will discuss in our meeting (-not to be filled in yet!).

Topic 3 Course evaluation and grade statistics

Evaluation of spring courses will be presented by respective faculty.

Topic 4 Recommendations/suggestions vs. journals on level1 / 2

See attached e-mail sent to all of you on Sep. 22nd

Topic 5 Investment plan

See attached e-mail sent on Sep. 15th. A priority list will be presented in the meeting.

Any Other Business

Hilsen Kjetil