

## Kjetil Rasmussen

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**From:** Kjetil Rasmussen <Kjetil.Rasmussen@nt.ntnu.no>  
**Sent:** 5. januar 2012 14:02  
**Subject:** meeting invitation: Tuesday Jan. 10th at 2:15pm in 039 (lunchroom)  
**Attachments:** midlertidig ansatte (5,27 KB); jan\_topic 2.pdf; jan\_topic 3.pdf

### Meeting invitation for faculty meeting (faglærermøte) on Tuesday Jan. 10th at 2:15 pm in room# 039 (lunchroom)

#### AGENDA

- Matters from previous meeting
- For your information:
  - Strategy meeting with Dean postponed until April 18<sup>th</sup> 9-11 in our lunchroom

#### Topic 1. Plan for researchers

Please see attached e-mail from Berit (subject: midlertidig ansatte) and bring your comments and ideas to the meeting.

#### Topic 2. Teaching

In our last meeting I presented a long-term plan for teaching. This plan was revised based on our discussion. All of you who were affected by the modifications have been informed and seemingly accepted. The plan is attached (see topic 2.pdf). We briefly discussed possible solutions for organizing the lecturing of each course. This may vary from course to course, and those associated/responsible should find the best solution for their respective course.

#### Topic 3. Research action plans

Attached is a draft for the research action plans (topic 3.pdf). The work with these plans will continue. Please bring your ideas and suggestions for the continued process to the meeting.

#### Topic 4. Staffing plan

Information regarding this process will be given in the meeting.

#### Any Other Business

Hilsen Kjetil